

**HMONG CULTURAL CENTER
AUDITED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

**PREPARED BY
MICHAEL S. WILSON
REPORT OF CERTIFIED PUBLIC ACCOUNTANT**

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Michael S. Wilson
Certified Public Accountant
Minneapolis, Minnesota

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Hmong Cultural Center

I have audited the accompanying financial statements of Hmong Cultural Center (a non-profit corporation) which comprise the statements of financial position as of December 31, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair representation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted the audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit also includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. These procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hmong Cultural Center as of December 31, 2020 and the changes in its net assets, and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Michael S. Wilson, CPA

June 4, 2021

Minneapolis, Minnesota

HMONG CULTURAL CENTER, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2020

ASSETS

Current Assets	
Cash and equivalents	\$ 179,134
Contracts receivable	21,712
Pledges receivable	42,325
Prepaid Expenses	2,626
Total Current Assets	245,797
 Property and Equipment	
Office equipment and vehicle	15,371
Total Assets	\$ 261,168

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts Payable	\$ 4,095
Accrued Payroll Liabilities	5,912
Total Current Liabilities	10,007
 Net Assets	
Net assets without restrictions	
Undesignated	13,703
Net assets with restrictions	237,458
Total Net Assets	251,161
Total Liabilities and Net Assets	\$ 261,168

HMONG CULTURAL CENTER, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2020

	Net assets without <u>restrictions</u>	Net assets with <u>Restrictions</u>	Total <u>2020</u>
Public Support, Revenue and Gains			
Public Support			
Grants - government	262,554	-	262,554
Gain on PPP loan forgiveness	48,015	-	48,015
Donations and private grants	14,078	232,130	246,208
Net assets released from restrictions	50,412	(50,412)	-
Revenue			
Miscellaneous revenue	967	-	967
Total support and revenue	<u>376,026</u>	<u>181,718</u>	<u>557,744</u>
EXPENSES			
Program expenses	334,053	-	334,053
Management and general	37,123	-	37,123
Fundraising	11,922	-	11,922
Total Expenses	<u>383,098</u>	<u>-</u>	<u>383,098</u>
Change in net assets	(7,072)	181,718	174,646
Net assets at beginning of year	<u>20,775</u>	<u>55,740</u>	<u>76,515</u>
Net assets at end of year	<u>\$ 13,703</u>	<u>\$ 237,458</u>	<u>\$ 251,161</u>

HMONG CULTURAL CENTER, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2020

	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total 2020</u>
Salaries	\$ 220,129	\$ 17,657	\$ 8,463	\$ 246,249
Payroll taxes and insurance	17,599	1,412	677	19,688
Benefits	2,917	234	112	3,263
Total salaries and related expenses	<u>240,645</u>	<u>19,303</u>	<u>9,252</u>	<u>269,200</u>
Supplies	5,100	409	196	5,705
Rent/Maintenance	39,431	3,163	1,516	44,110
Insurance	4,854	389	187	5,430
Communication	12,658	1,015	487	14,160
Contract services	21,605	717	-	22,322
Accounting	-	9,600	-	9,600
Resource center supplies	1,098	-	-	1,098
Staff and board development	-	441	-	441
Equipment, maintenance, repairs	4,056	325	155	4,536
Travel/transportation	954	-	-	954
Events and activities	309	-	-	309
Other expenses	-	1,493	-	1,493
Depreciation	<u>3,343</u>	<u>268</u>	<u>129</u>	<u>3,740</u>
Total Expenses	<u>\$ 334,053</u>	<u>\$ 37,123</u>	<u>\$ 11,922</u>	<u>\$ 383,098</u>
As a percentage of total costs	87%	10%	3%	100%

**HMONG CULTURAL CENTER, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENED DECEMBER 31, 2020**

Cash Flow From Operating Activity	
Increase (decrease) in net assets	\$ 174,646
Adjustments to reconcile changes in net assets to net cash provided by operating activities	
Depreciation	3,740
(Increase) decrease in accounts receivable	2,829
(Increase) decrease in pledges receivable	(22,325)
(Increase) decrease in grants receivable	4,280
(Increase) decrease in prepaid expenses	(773)
Decrease (increase) in accounts payable	1,727
Decrease (increase) in accrued liabilities	<u>(2,797)</u>
Cash Flow From Operating Activity	161,327
Cash Flow From Investing Activity	
Purchase of equipment	<u>(4,934)</u>
Increase in Cash and Cash Equivalents	<u>156,393</u>
Cash and Cash Equivalents - Beginning of Year	<u>22,741</u>
Cash and Cash Equivalents - End of Year	<u><u>179,134</u></u>

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 1. ORGANIZATION

The Hmong Cultural Center, Inc. (HCC) is a nonprofit organization designed to serve the entire Hmong community in the Twin Cities by playing a leadership role in promoting Hmong culture to all generations. The HCC promotes the personal development of children, youth, and adults through Hmong cultural education while providing resources that enhance cross-cultural understanding between Hmong and Non-Hmong people. The significant accounting policies employed are described below to enhance the usefulness of the financial statements to the reader.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The accompanying financial statements have been prepared on an accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Net Assets Classifications

Hmong Cultural Center reports information regarding its financial position and activities according to two classes of net assets:

- Net assets without donor restrictions are not subject to donor-imposed restrictions and represent funds that are fully available, at the discretion of management and the Board of Directors for Hmong Cultural Center to utilize for any of its programs or supporting services.
- Net assets with donor restrictions are comprised of funds that are restricted by donors for specific purposes or time periods

Cash and Cash Equivalents

For purposes of the statements of cash flows, Hmong Cultural Center considers all highly liquid investments purchased with an original maturity of three months or less to be cash equivalents.

Accounts Receivable

Receivables are recorded at amounts billed and are generally due when billed. Amounts outstanding for more than 30 days are considered delinquent. Accounts receivable are generally uncollateralized and the Organization does not charge interest on accounts receivable balances.

The Organization reviews accounts receivable balances on a periodic basis and writes off delinquent receivable when they are considered uncollectible. The Organization provides an allowance for doubtful accounts based on historical experience and management's evaluation of outstanding accounts receivable at the end of each year.

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property, Plant and Equipment

All major expenditures for furniture and equipment, are capitalized at cost. Contributed items are recorded at fair market value at date of donation. Depreciation is provided through the use of the straight-line method over the useful life of the asset, ranging from three to ten years. When the Organization commits to the disposal or abandonment of equipment, the assets are written off or down to the net realizable value. The cost of maintenance and repairs is charged to expense as incurred.

Revenue Recognition

Revenues and public support are reported as an increase in unrestricted net assets unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are recognized as an increase or a decrease in unrestricted net assets unless their use is restricted by explicit donor stipulations. Expirations of restrictions on net assets are reported as net assets released from restrictions.

Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Donor restricted contributions, the restriction of which are met in the same year as the contributions is made, are reported as unrestricted contributions.

Government Grants and Contracts

Government grants and contract funds are considered exchange contracts and are recorded as revenue when earned. Revenue is earned when eligible expenditures, as defined in each grant or contract, are made. Funds received but not yet earned are shown as refundable advances. Expenditures under government contracts are subject to review by the granting authority. To the extent, if any, that such a review reduces expenditures allowable under these contracts, Hmong Cultural Center will record such disallowance at the time the final assessment is made.

Donated Material and Services

Contributed services are recorded as contributions, at fair value, when the service creates or enhances non-financial asset or donation. Some unpaid volunteers have made contributions of their time to the Organization's programs. The value of this contributed time is not reflected in these statements since it does not meet the requirements for recognition in the financial statements.

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Promises to Give (Pledges Receivable)

Unconditional promises to give are recognized in the period the promises are made. Conditional promises to give are recognized when the conditions on which they depend are substantially met, that is, when the conditional promise becomes unconditional.

Risks and Uncertainties

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and functional expenses.

Functional Expenses

The majority of expenses are directly identified with the program or supporting services to which they relate. Expenses not directly identifiable by function are allocated to program and supporting services on the basis of service and effort or space occupied determined by management.

Tax Exempt Status

Hmong Cultural Center is recognized by the Internal Revenue Services (IRS) as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (the Code) and, accordingly, is generally not subject to income taxes, except for taxes pertaining to unrelated business income. Hmong Cultural Center is exempt from state taxes under Minnesota Statute 290.05. Therefore, there is no provision for income taxes, and unrelated income subject to tax is considered to be insignificant.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Ultimate results could differ from those estimates.

Concentrations of Risk

Hmong Cultural Center performs within the Twin Cities area. The amounts related to contracts receivable are specifically from local governments and institutions. Hmong Cultural Center also maintains its cash deposits at financial institution where balances, at times, may exceed federally insured limits. Hmong Cultural Center has not experienced any losses in such accounts.

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 3: RECEIVABLES

Hmong Cultural Center recognizes receivables as pledges receivable as future unconditional promises made by donors, or contracts receivable from earned income related to private foundations, governments and other grantors. Management has determined there is no allowance for uncollectible accounts at year-end.

Current receivables

Pledges receivable	\$ 42,325
Grant receivable	<u>27,712</u>
Total current receivables	<u>\$70,037</u>

NOTE 4: PROPERTY AND EQUIPMENT

Fixed assets consisted of the following balances at December 31, 2020.

Office equipment	\$103,351
Van	<u>9,825</u>
Total Cost	113,177
Accumulated depreciation	<u>97,805</u>
Net book value	<u>\$ 15,371</u>

Depreciation expenses of \$3,740 was recorded for the year ending December 31, 2020.

NOTE 5: NET ASSETS WITH RESTRICTIONS

Net assets with restrictions consisted of the following balances at December 31:

Program restricted contributions	\$237,458
Time restricted contributions	---
Total restricted contributions	<u>\$237,458</u>

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 6: NET ASSETS RELEASED FROM RESTRICTIONS

Net assets released from restrictions consisted of the following amounts at DECEMBER 31

Program restricted contributions	\$50,412
Time restricted contributions	---
Total restricted contributions	<u>\$50,412</u>

NOTE 7: SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through the date the financial statements were issued June 9, 2021

NOTE 8: INCOME TAX UNCERTAINTIES

The Organization follows the guidance in the income tax standard regarding the recognition and measurement of uncertain tax positions. The guidance clarifies the accounting for uncertainty in income taxes recognized in the entity's financial statements. The guidance further prescribes recognition and measurement of tax provisions taken or expected to be taken on a tax return that is not certain to be realized. The application of this standard has no impact on the Organization's financial statements.

The Organization's tax returns are subject to review and examination by federal, state, and local authorities. The tax returns for the years 2017 to 2020 are open to examination by federal, state, and local authorities.

NOTE 9: CHANGE IN ACCOUNTING PRINCIPLE

On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Organization has implemented ASU 2016-14 and has been adjusted the presentation in these financial statements accordingly. The ASU has been applied retrospectively to all periods presented which had nochange on net assets previously reported.

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 10. LIQUIDITY

Hmong Cultural Center strives to maintain liquid financial assets sufficient to cover 90 days of general expenditures. The following table reflects the Hmong Cultural Center's financial assets at December 31,

Cash and equivalents	\$ 179,134
Receivables	<u>70,037</u>
Total financial assets	249,171
Less: donor imposed restrictions	<u>237,458</u>
Financial assets available to meet	
Cash needs for general expenditures in one year	<u>\$ 11,713</u>

Hmong Cultural Center regularly monitors liquidity required to meet its operating needs and other commitments. In addition, to financial assets available to meet general expenditures over the next three months, Hmong Cultural Center prepares a budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

NOTE 11. COVID-19

The COVID-19 pandemic, whose effects first became known in January 2020, is having a broad and negative impact on commerce and financial markets around the world. The United States and global markets experienced significant declines in value resulting from uncertainty caused by the pandemic. Hmong Cultural Center is closely monitoring its investment portfolio and its liquidity and is actively working to minimize the impact of these declines. The extent of the impact of COVID-19 on HCC's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak and its impacts on HCC's customers, employees, and vendors, all of which at present, cannot be determined. Accordingly, the extent to which COVID-19 may impact HCC's financial position and changes in net assets and cash flows is uncertain and the accompanying consolidated financial statements include no adjustments relating to the effects of this pandemic.

**HMONG CULTURAL CENTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2020**

NOTE 12. PAYCHECK PROTECTION PROGRAM LOAN

Hmong Cultural Center initially recorded a note payable and subsequently recorded forgiveness when the loan obligation was legally released. Hmong Cultural Center recognized \$48,015 of loan forgiveness income for the year ended December 31, 2020.

NOTE 13. LEASE COMMITMENT

The HCC recognizes and measures its leases in accordance with FASB ASC 842, Leases. The HCC is a lessee in cancellable operating leases, for office space, and a copier. The HCC determines if a non-cancellable arrangement is a lease, or contains a lease, at inception of a contract and when the terms of an existing contract are changed. When applicable, HCC recognizes a lease liability and a right of use (ROU) asset at the commencement date of the lease. The lease liability is initially and subsequently recognized based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or a rate. The discount rate is the implicit rate if it is readily determinable or otherwise the HCC uses its incremental borrowing rate. HCC management has determined that leases requiring capitalization don't exist at December 31, 2020.

NOTE 14. LINE OF CREDIT

The Organization has a \$60,000 revolving line of credit with US Bank, secured by an agreement dated July 31, 2017. Borrowings under the line bear interest at 7.75%. Accrued interest and principle are due at maturity of July 31, 2022. The agreement requires compliance with certain financial covenants. The outstanding balance was \$0 at December 31, 2020.